

To all Members of Council

Chief Executive's Department

Governance Services 4th Floor West Civic Hall Leeds LS1 1UR

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Your reference:

Our reference: execfunctions

18th May 2007

Dear Councillor

ANNUAL MEETING OF COUNCIL – 24TH MAY 2007 – EXECUTIVE FUNCTIONS (SCHEDULE 10A.)

Further to the despatch of the Council Summons earlier in the week, please find attached papers setting out the arrangements for the discharge of executive functions as detailed in schedule 10 (a) (marked as 'to follow' on the original despatch.)

switchboard: 0113 234 8080

Please include this document with your papers for the meeting.

Yours sincerely

Hannah Bailey Governance Officer

Enc.

